

निदेशक (प्रणाली) दि.वि.प्रा.
संख्या नं. 848
दिनांक 31/5/23.

दिल्ली विकास प्राधिकरण
वित्त एवं व्यय
DELHI DEVELOPMENT AUTHORITY
[Finance & Expenditure]

O.O. No. 23

Dated: 31/05/2023

OFFICE ORDER

In continuation to the F&E Office Order No. 45 dt. 20.07.2022 on the matter of updation/authentication of service books of DDA employees.

In this regard, it is intimated that 30th April, 2023 was set as timeline for completion of ADMIN verification by AAOs and the same was also conveyed to VC Office. The timeline has passed and it has been observed that there are still approx 1200 service books that are yet to be authenticated/approved by the ADMINs and such employees are not able to avail all the services through e-HRMS.

Therefore, the directions are hereby issued to the all concerned ADMIN (AAOs) alongwith their Controlling/Dy. CAOs to complete the process of verification/authentication of service books of DDA employees in e-HRMS (on daily basis) on utmost priority within 30.06.2023.


This issues with the approval of the Competent Authority.

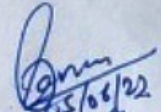

Dy. CAO (F&E)

No. FE.(Misc)2022/DDA/200

Copy to:

1. PS to FM, DDA for kind information;
2. PS to CAO, DDA for kind information;
3. FA(H)/ Director (LC)/ Finance;
4. All Dy. CAOs with the request to bring it to the notice all concerned ADMIN (AAOs);
5. Dy. Director (System) for uploading in DDA Website;
6. Notice Board, Vikas Sadan/Vikas Minar;
7. Guard file.


Dy. CAO (F&E)


31/06/22
Sh. Dev Sharma, Mobile Signer